

NOTICE INVITING TENDER
NO.: CUJ/OSD(PROJECT)/ 2012-13/APR-06

Date: 19/04/2012

OSD(Project) invites on behalf of Central University of Jharkhand, Brambe, Ranchi – 835205, sealed tenders from approved and eligible dealers, distributors manufacturers, contractors, suppliers of CPWD/PWD ,and those of approved list of Central University of Jharkhand who are conversant to execute the works as under:

Name of Work	PROCUREMENT OF SOFTWARES **Refer annexure for item description
Date of issue of Tender Document	20/04/2012 to 11/05/2012 (9:30am to 4:30pm)
Date of Submission Tender Document	On 14/05/2012 upto 2:00pm at Central University of Jharkhand, City Centre, Kanke Road, Ranchi- 834008
Date/Time of opening of tender	On 14/05/2012 at 2:30pm
Time Allowed for Completion of Project	30 days
Cost of Tender Document	A Bank Draft for Rs. 5000.00 (Rupees Five Thousands Only) in favor of "Central University of Jharkhand" payable at S.B.I., Upper Bazaar Branch, Ranchi be attached with the bid (non-refundable).
Earnest Money	2% of the quoted amount must be annexed with the Financial bid. vide Bank Draft in favor of "Central University of Jharkhand" payable at S.B.I., Upper Bazaar Branch, Ranchi

Tender document can be had from the Office of the O.S.D. (Project), Central University of Jharkhand, Kanke Road, Ranchi-834008, with written request for issuing of tender document, on all working days from the Project Office on payment of requisite cost of tender in form of Bank Draft in favor of "Central University of Jharkhand" payable at S.B.I., Upper Bazaar Branch, Ranchi or can be downloaded from university website <http://www.cuj.ac.in>.

1. The tender document has to be submitted in three separate envelops, *ALL* the envelops should be enclosed in one big envelop super-scribing as
"TENDER DOCUMENT FOR PROCUREMENT OF SOFTWARES"
 - a) **First Envelop** should be super scribed as TECHNICAL BID containing the technical specs and firms credential.
 - b) **Second Envelop** should be scribed as PRICE BID containing the quoted rate.
 - c) **Third Envelop** should be scribed as EMD containing the EMD amount.
2. In case the Tender Document is downloaded from the web site then the cost of the same must be enclosed separately in **Fourth Envelop** should be scribed as **"TENDER COST"** (non-refundable) attached along with tender in the form of Demand Draft in favor of Central University of Jharkhand, payable at Ranchi.
3. Tender submission should be accompanied with an Earnest Money i.e. 2% of the quoted amount (refundable) in the form of Demand Draft in favor of Central University of Jharkhand, payable at Ranchi.
4. The Tender received without EMD and Cost of Tender (in case the Tender downloaded from website) shall be summarily rejected. If so desired the tenderers or their authorized representatives may be present on the day of opening of tender.
5. For clarification, if any, the same may be sought from the office of the undersigned at the above address.
6. The complete tender document is to be signed with seal & is to be placed in the technical bid envelope along with the necessary required catalogues/documents.

The bidder shall submit satisfactory documentary proof. Authorized distributor/Principal certificate to be enclosed.

7. The tenderer should have supplied similar goods to other government organization and should produce documental evidence.
8. Central University of Jharkhand reserves the right to reject any or all prospective applicants /materials without assigning any reason and to restrict the list of tendered contractors to any number deemed suitable by it, if too many applications are received satisfying the basic PQ criteria.
9. The decision of the Competent Authority of the University will be the final and binding to all. The Vice Chancellor, Central University of Jharkhand reserves the right to accept or reject any application and to annul the tender process and reject all applications at any time, without assigning any reason or incurring any liability to the applicants.
10. The University reserves the right to increase or decrease the scope of work or split the job. They are liable to change and must be considered only as advance information to assist the applicant.
11. Please put-up your rate along with justifications. If any information furnished by the applicant is found to be incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of work in Central University of Jharkhand. The Central University of Jharkhand reserves the right to verify the particulars furnished by the applicant independently.
12. The rates must be quoted inclusive of statutory taxes and liabilities whatsoever for service/materials F.O.R Central University of Jharkhand, "City Centre", Kanke Road, Ranchi, Jharkhand-834008 No additional handling/liability charges will be entertained.
13. Even though an applicant may satisfy the above requirements, University would be liable to disqualification if he has:
 - a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
 - b) Record of poor performance such as abandoning work, not properly completing the contract, or financial failures/weakness etc.

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OSD (Project)

Copy To:

- 1) P.S to Vice Chancellor for information please. <vc@cuja.ac.in>
- 2) P.S to Finance Officer for information please. <fo@cuja.ac.in>
- 3) Notice Board of CUJ.
- 4) Executive Engineer, Project, CUJ
- 5) Technical Branch of Project, CUJ.
- 6) Accounts Branch(Project), CUJ
- 7) Technical Assistant, CUJ for information and necessary action to host the same in website of CUJ. <ta-computers@cuja.ac.in>
- 8) Concerned file of Project.

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OSD (Project)

BILL OF QUANTITY

**** Software's:- 6 USER LICENSE (Academic preferred wherever applicable)**

SL.NO.	SOFTWARES	SPECIFY WHETHER ACADEMIC, NON-ACADEMIC OR STANDALONE VERSION	RATE	QTY	AMOUNT (inclusive of statutory taxes and liabilities)
1.	Windows 7 Professional (32Bit) with at least One Media Unit			6 users	
2.	Windows 7 Professional (64 Bit) with at least One Media Unit			6 users	
3.	Microsoft's Office Professional 2010 (32 & 64 Bit) with at least One Media Unit			6 users	
4.	AutoCAD 2012 (32 & 64 Bit) with at least One Media Unit			2 users	
5.	STAAD Pro (v.8i) with at least One Media Unit			2 users	
6.	Adobe Acrobat (latest) with at least One Media Unit			6 users	
7.	Antivirus 3/5 years License(32 & 64 Bit) with at least One Media Unit			6 users	

**NAME OF CONTRACTOR
(ALONG WITH DATE & SEAL)**